

Gladstone Education Foundation (GEF)

Grant Application (revised 12/2023)

The GEF awards grants twice each school year. **Up to \$15,000 will be awarded this Winter.**

Winter grant applications are **due by 3 p.m. on the last working day of February (02/29/2024)**

All sections (except those marked 'optional') must be COMPLETED for a grant application to be considered for funding. Reminder – funds must be expended within 12 months of grant approval.

Part A: Summary

Grant Title: _____

Proposed implementation date: _____ Expected duration of project: _____

Name of Applicant (printed): _____

Partners (if applicable) _____

School, Program, Class or Group requesting support _____

Number of students/families participating: _____ / _____ Ages/Grade level(s): _____

Total amount requested from foundation: \$ _____ (must match total on budget page)

Total value of matching funds: \$ _____ (a major factor to be considered for full funding of your request)

Source(s) of matching funds _____

Are these funds already fully committed? Yes / No

Briefly describe any/all of the following that you are including in any part of this application.

Matching funds –

In-kind contributions –

Volunteer involvement –

Brief Summary of Grant Proposal [50-word limit]:

Part B: Full Project Description [350-word limit]:

Measurable objective(s) of the project:

1)

2)

3)

Part C: Project Evaluation

a) What specific criteria will be used to evaluate the project?

b) Who and how will performance data be collected?

c) How and when will the evaluation outcome(s) be reported to the GEF Board?

d) How do you plan to publicize the success of the project AND recognize the support of the GEF?

Part D: Itemized Budget [include all expenses and matching funds, in-kind contributions]

Itemized list of ALL project expenses in order of importance. (add lines as needed)				
Item	Quantity	Source	Unit Cost	Total Cost
Total Project Cost				

Summary of ALL project matching funds, in-kind contributions			
Type	Value/Amount	Source(s)	Total
Matching funds			
In-kind contributions			
Total Value of Matching Contributions			

TOTAL Net Request made to GEF (Total Project Cost minus the Total Value of Matching Contributions)	
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Part E: Optional information – add any additional information that goes **beyond** the questions already asked. Include graphics, web pages, product images, etc.

This information will not be used to make-up for omissions in the required segments above.

Part F: Final Certification - Applicant must meet with their principal/supervisor to review request and funding prior to submitting a proposal.

We have reviewed and discussed this completed application, prior to submission to the GEF.

Principal or supervisor name (printed): _____

Signature (**required**): _____ Date: _____

Name of Applicant (printed): _____

Signature (**required**): _____ Date: _____

Email address: _____ Phone number: _____