

# Gladstone Education Foundation

## Grant Application

Application deadline: First of every month

Name of Applicant: \_\_\_\_\_

Representing: \_\_\_\_\_

Tax ID#: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

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**The application must be completely filled out before the grant request is considered. Brief clear responses are preferred. (50 words or less per section)**

- 1. Overview:** Describe your project highlighting the goals, major activities, intended student outcomes, and appropriate information from all other organizations involved. (Project is clearly explained and well-organized. The project will benefit the student it is intended to serve. The applicant has reflected sufficient thought and planning to ensure success.)
- 2. Alignment to the goals of the Foundation:** How will this project enhance the Gladstone School District and align with one or more of the Foundation goals?
- 3. Number served:** Indicate the number of students that will benefit from this project. (If for a specific student, student must be named.)
- 4. Timeline:** Indicate the general dates and give a brief explanation of the steps planned to bring the project to completion. (The timeline reflects reasonable expectations for project completion. The steps are logically sequenced.)
- 5. Budget:** Total amount needed with a brief explanation of major expenditures. List all other types of funding that will be used on the project. Will there be any matching of funds. How much and why what agencies? (Make sure the budget is thorough and realistic.)
- 6. Evaluation and dissemination:** Explain how the success of the project will be measured and reported to the Foundation. How will the information about the project and its outcome be communicated to others who might want to replicate it? (There must be a clear plan to assess and communication the level of success of the project to the Foundation and other interested parties.)
- 7. Additional information:** Include all appropriate material that will thoroughly explain your project. (Brochures, registration forms, schedules, etc., and all other organizations involved.)
- 8. Interview:** The Foundation may request an interview with the applicant before final approval.

Send completed application to: **Gladstone Education Foundation**  
17789 Webster Road, Gladstone, OR 97027 Phone (503) 655-2777